

National Church Goods Association

Application for Change of Ownership

Please complete this change of ownership form in its entirety. Failure to do so will delay processing & possible acceptance.

I. GENERAL INFORMATION

Company Name _____

P.O. Box _____

Street Address _____

City, State, and Zip _____

Phone/Fax _____

Principal Contact _____

Principal Contact Email _____

II. TYPE OF MEMBERSHIP (See Guidelines)

_____ **SUPPLIER MEMBER**

_____ **DEALER MEMBER**

Describe your product line:

Will your products be available to all members of the association? Yes ____ No ____

If NO: Please explain _____

III. COMPANY HISTORY

Indicate former owner of company: _____

List new owner(s), officers, or principals owning at least 20% of the company:

Indicate date of ownership change: _____

Please provide letter from former owner of company indicating that you be able to continue membership in the NCGA

(If less than five years in business, please state prior company names, if applicable).

Date entered Church Goods Industry Month _____ Year _____

Is your company? (Check one). _____ Corporation _____ Partnership _____ Sole Proprietorship

If your company is known under any other name/s (viz. Trade names, Brand names, etc.), please specify.

Is your business located on tax exempt property? _____ Yes _____ No

Is your business subject to pay Federal and State Income Taxes? _____ Yes _____ No

Number of Employees paid _____ Number of Volunteers _____

Please indicate the total square footage of your facility involved in your business. _____ SqFt

Describe your business location (check one)

_____ Business District _____ Shopping Center _____ Other

Is your business open to the public during the week?

_____ Yes _____ No

How do you distribute your product line?

Other manufacturers	() %
Dealers	() %
Wholesalers	() %
Retailers	() %
Direct to Churches/Church Organizations	() %
Direct to public	() %
Internet/Website	() %

V. GENERAL

Have there been any legal actions or complaints lodged against you (new ownership) or your company, its owners or any principal employees thereof within the last five years by any Federal, State, or local agency?

Yes _____ No _____

Have there been any legal actions or complaints lodged against your company, its owners or any principal employees thereof by a private party within the last five years, which contain any allegations regarding fraud, deceit or any other illegal or unethical business conduct?

Yes _____ No _____

If you answered "Yes" to either question above, please specify:

Please state your anticipated annual dues for NCGA membership.

- () \$ 400.00 if your annual sales are \$0- \$1,000,000
- () \$ 500.00 if your annual sales are \$1,000,001 to \$2.5 Million
- () \$ 600.00 if your annual sales are \$2,500,001 to \$4,000,000
- () \$ 800.00 if your annual sales are \$4,000,001 and Up

Please enclose the following items as a part of your completed application:

- a. **Any pertinent sales literature (advertising, catalogs, etc.). Do not include any price, pricing, or other information of a competitive nature.**
- b. **Photographs of your facility, interior and exterior.**
- c. **A signed copy of the NCGA Code of Ethics.**
- d. **A commercial certificate of occupancy issued by your local municipality if such is required.**

A check made out to the National Church Goods Association in the amount totaling your anticipated annual dues plus the \$100.00 initiation fee. The anticipated dues and the initiation fee will be refunded should your application for membership in the NCGA be denied.

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Upon receipt of your application for membership, the NCGA Board of Directors will conduct investigations concerning business reputation and credit rating. The Board of Directors will consider the results prior to a vote on the application. Processing of the application cannot be completed until all questions are answered and requested material is received.

Please mail the application to: National Church Goods Association
800 Roosevelt Road
Building C, Suite 312
Glen Ellyn, IL 60137

Membership in the NCGA is predicated upon acceptance and adherence to all Bylaws, Rules and Regulations adopted by the NCGA, including the NCGA Code of Ethics. Completion of this application signifies your intent to be bound by such By-Laws, Rules and Regulations. Membership in the National Church Goods Association is a privilege and the applicant hereby confirms that the information provided in connection with this application is true and correct as of this date. If it is determined that the information is not true and correct, it will be a basis for denial of membership in the Association. In the event membership is approved and it is subsequently determined by the board that the information provided in connection with this application was not true and correct, or the applicant does not comply with the By-Laws, Rules and Regulations, it could be a basis for revocation of membership. The applicant hereby confirms that they understand these conditions and requirements by executing this application where indicated below.

The effective date of this application is 11- May - 08. This application form is subject to change at any time. Applicants who have not received this Application Form from the National Church Goods Association office should contact the office to be sure they are using the latest version of the application form.

I understand that by authorizing/providing the fax number(s) listed above, I consent to its receipt of communications sent by or on behalf of the National Church Goods Association (and its subsidiaries and affiliates) and CM Services, Inc. (and their subsidiaries and affiliates). [I understand that NCGA and CM Services, Inc. will not share my fax with other organizations.] This consent is intended to fully comply with the Telephone Consumer Protection Act of 1990 and subsequent amendments. This consent remains in effect until specifically terminated in writing by an authorized person.

PRINT NAME _____

SIGNATURE _____ TITLE _____ DATE _____